

Laina Nicole Jackson

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EDUCATION

Bachelor of Arts, Language and International Business | Clemson University, Clemson SC | August 2021- May 2025

- Emphasis in French Language and Culture
- Current GPA: 3.33

PROFESSIONAL EXPERIENCE

Chick-Fil-A | Clemson, SC | Kitchen Team Member | January 2025 – Present

- Prepare, cook, and package food orders according to Chick-Fil-A recipes
- Ensure food safety guidelines are maintained
- Work in a fast paced environment while preserving attention to detail

Le Bookshop | Montpellier, France | Intern | September 2024 – December 2024

- Aided in daily operations such as shelving books, organizing products, and maintaining store cleanliness
- Contributed to sales increase by creating promotion ideas for underselling books
- Routinely updated store inventory online

Inspired Wellness, LLC | Irmo, SC | Billing Coordinator/Office Support | June 2022 – August 2023

- Compile, compute and record billing, accounting, statistical, and other numerical data for billing purposes for a psychotherapy private practice.
- Verify accuracy of information on claim forms and related documents and business records.
- Prepare and transmit insurance claims for payment.

Chipotle | Lexington, SC | Crew Member | May 2020 – February 2021

- Took food and drink orders and received payment from customers.
- Prepared and served food and beverages to customers.
- Washed, cut, and prepared foods designated for cooking.

Smoothie King | Irmo, SC | Team Member | December 2020 – April 2021

- Greeted and engaged with customers to provide a friendly experience.
- Communicated details about products and information to customers.
- Prepared smoothie orders and received payment from customers.

LEADERSHIP AND COMMUNITY SERVICE

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| • Delta Sigma Theta Sorority Inc., <i>Custodian of Properties</i> | April 2023 - Present |
| • Clemson Gospel Choir, <i>Social Media Coordinator</i> | August 2021 - Present |
| • Connections Mentor | August 2022 - May 2024 |
| ◦ <i>Senior Peer Mentor</i> | August 2023 - May 2024 |
| • Women in Leadership Conference | November 2022 - March 2023 |

CERTIFICATIONS

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| • ACT! Certification, <i>Mental Health Awareness Certification</i> | January 2025- January 2028 |
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